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| Speaking Lesson Plan (Task-based) |
| Topic: **Job Interview** |

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| Instructor:  Eunice / Marcia | Level:  Intermediate | Students:  12 | Length:  35 Minutes |

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| Materials:   * Job advertisement (12 copies) * White board and markers * Question worksheet (12 copies) * Realia (Resume, certificate and license) |

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| Aims:   * Ss will work cooperatively in a group by deciding who is going to be an interviewer or interviewee. (Group Dynamics) * Ss will learn vocabulary related to a job interview from teacher’s examples of 'job posting'. (Vocabulary) * Ss will be able to speak fluently by persuading an interviewer to be hired.   (Communication)   * Ss will be able to practice the auxiliary verb during a job interview. (Grammar) |

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| Language Skills:   * Listening: teacher's elicitation, teacher's example of vocabulary, other Ss' responses to interview, interviewer's decision to hire one person * Reading: job advertisement * Speaking: asking and answering during interview, discussion to choose interviewees or interviewers * Writing: writing questions that might be asked by an interviewer on the worksheet. |

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| Language Systems:   * Grammar: use of auxiliary verb * Phonology: clear pronunciation for an interview * Lexis: responsibilities, qualifications, negotiable, ASAP * Function: asking for information, giving information * Discourse: finding out the person who has the appropriate qualifications, persuading to be hired |

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| Assumptions:   * Ss are interested in a job interview * Ss already have an experience of job interviewing |

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| Anticipated Errors and Solutions:   * Some Ss never had a job interview before.   + encourage them to have a good chance to practice a job interview that might happen in the future |

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| References:   * TESOL Student book “Speaking Lesson Plan” * http://www.englishcurrent.com/speaking/job-posting-template-job-interview-esl/ |

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| **Pre-task** | | |
| Materials: Board and markers | | |
| Time | Set Up | Procedure |
| 5min | Whole  class | **[Greeting & Brief Rapport]**  (Write on the board "Job Interview")  T: Is there anyone who has had a job interview lately?  (If anyone says ‘yes’, ask him/her how was the interview.)  What do you need to apply for a job?  (Show Ss some realia required.)  What kind of questions did they asked?  (Try to elicit Ss' job interview experiences and write Ss' ideas on the board)  **[Introduction of Task]**  T: Today we are going to do a job interview activity. There is a job advertisement example for you. The position of this example is ‘Store Manager’  (Write the job position on the board.)  What do you think they normally do?  (Write Ss’ idea on the board. If they don't answer, write some words on the advertisement)  Now, I assume everyone knows about the job well. Then you are ready to apply for the position now. |

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| **Task-Preparation** | | |
| Materials: Job advertisement, board and markers | | |
| Time | Set Up | Procedure |
| 2min  3min  5min  3min | Whole class  Group | Reading & discussion  **[Instruction]**  T: Now, we need 3 groups to do this activity. There are 12 students here, so we can have 4 students in each group.  (Divide Ss into 3 groups.)  I will give a job advertisement to each group.  (Hand out job advertisements to each group.)  **[Vocabulary]**  (Write the word 'ASAP' on the board)  T: Has anyone heard of this word? Can you tell me what it means?  Yes, it means 'as soon as possible'.  (Write the word 'negotiable' on the board)  T: Is there anyone who has heard of this word? Do you know its meaning?  Let us show you what it means.  (Demonstrate the word)  **[Instruction continued]**  Read and discuss what kind of questions and answers will appear during the interviewer. I will give you 5 minutes.  T: Now, time is up. We are going to have a real job interview. Let's arrange chairs.  (Arrange 6 chairs in two rows.)  Now, each group should choose one interviewer. I will give a sample question sheets to each interviewer.  (Hand out the question sheets.)  This is just a sample. You can ask any questions that'll help you make a decision. And three students are going to sit face to face with the interviewer one by one. |

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| **Task-Realization** | | |
| Materials: Board and markers | | |
| Time | Set Up | Procedure |
| 15min | Whole class  Group | Interview  **[Instruction]**  T: Interviewee's mission is getting the position. You should persuade the interviewer to hire you. The interviewer should ask some questions to find out qualifications of interviewees and then pick one of them at the end. I'll give you 10 minutes.  T: You can get started.  (Discretely monitor and jot down errors in language Ss make.)  T: 3 minutes left.  (Ask if they need more time. If so, give them 2 more minutes)  T: OK, now you can get back to your seat.  (Wait until they return.)  Let's listen to each interviewer's decision. Please tell us your decision and the reason why. Who wants to go first?  (Listen to Ss' explanations)  All right. You all did a really good job. And congratulations to all elected person.  (Give them a prizes) |

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| **Post- Task** | | |
| Materials: n/a | | |
| Time | Set Up | Procedure |
| 5mins | Whole class | [Feedback]  T: How was today's activity?  (Listen to Ss feedback on the activity)  [Language Focus]  Error Correction  (Write Ss errors you noticed during the interview and discussion and write them on the board. Let the Ss try to correct as s whole class.)  T: I hope you had a fun time. This kind of situation might happen sooner or later to all of you. I hope this was a good practice for you. |