
JOB FUNCTION

Teacher's Aids

ICS 국제학교 보조교사



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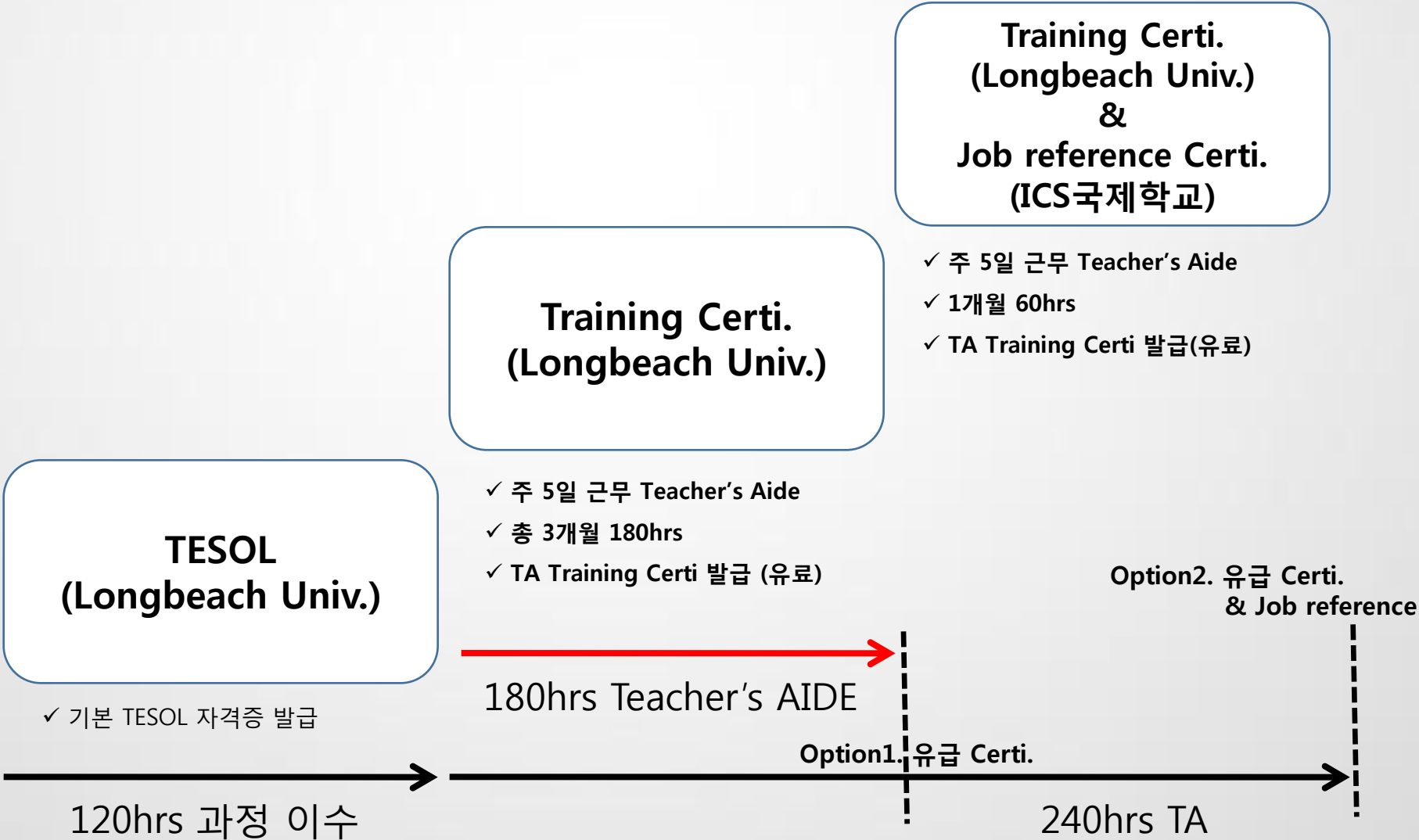
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TIMES-TESOL teacher's aide Training Certification Course

“실전”에 강한 TESOL Certification Program 의 **upgrade!**



개 념

Teacher Aide
Concept

- Discuss assigned duties with classroom teachers
- Supervise students In classrooms, halls, or on field trips
- Conduct demonstrations to teach such skills as sports, dancing, and handicrafts
- Distribute tests and homework assignments, and collect them when they are completed
- Instruct and monitor students in the use and care of equipment and materials
- Provide assistance in preparing lesson plans



직 무
Teacher Aide
Job

- **Maintain computers in classrooms and laboratories, and assist students with hardware and software use**
- **Provide disabled students with assistive devices, assistance accessing facilities such as restroom**
- **Requisition and stock teaching materials and supplies**
- **Provide extra assistance to students with special needs, such as non-English-speaking students or those with physical and mental disabilities**



직 무
Teacher Aide
Job

- Assist lead teachers in planning, designing and implementing curriculum
- Present subject matter to students under the direction and guidance of teachers, using lectures, discussions or supervised role-play methods
- Carry out therapeutic regimens such as behavior modification and personal development programs, under the supervision of special education instructors, psychologists, or speech-language pathologists
- Plan, prepare, and develop various teaching aids such as bibliographies, charts, and graphs
- Observe students for developmental issues and communicate findings to lead teachers



세부사항
Teacher's Aide
Job Description



- 1. Part of a Collaborative Team**
- 2. Reinforcement of Skills**
- 3. Behavior Management**
- 4. Personal Care of Student**
- 5. Community Experience**
- 6. Communication**



장 점
Teacher's Aide
merits



- 1. Employee shall not behave in any manner, which may damage or tarnish the reputation of the teaching profession.**
- 2. Employee shall comply with and observe the codes of conduct.**
- 3. Employee shall not be involved in any activities, which may cause harm to the educational activities.**
- 4. Conducting class while under the influence of alcohol, while smoking, or under the influence of illegal drugs.**
- 5. Not following scheduled timelines, canceling, or starting classes late without prior approval from the school.**
- 6. When the employee does not follow orders given by employer's education center.**

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규 정
Teacher's Aide
policy



1. 매일 '실습일지'를 작성하여 담임선생님에게 제출

✓ 실습일지 : 당일 참관 또는 지원했던 활동들의 제반 내용을 기록 및 자가 평가

2. 주당 1시간 수업실행

✓ 수업계획서 담임선생님 사전 확인 및 지도 / 견습강사의 역량이 강화될 수 있도록 함

3. 기간 중 해당 해당 전공과목 최소 1회 수업실행

✓ 해당 과목 담당 선생님 지도 / 견습강사의 역량이 강화될 수 있도록 함

4. 수업 후 아래 해당 항목 기준 평가

✓ 지도능력 / 사무능력 / 수업능력 / 수업 및 근무 등 전반적인 태도

5. 월 1회 수업개선 방안 또는 새로운 아이디어 제안

✓ TA기간 전체 평가 요소 일부로 활용 / 향 후 ICS 운영 상 개선 방안 모색

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규 정
Teacher's Aide
policy

ICS Teacher's AIDE



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ICS Outdoor



ICS Classroom



THANK YOU

